

Protection of Public Funds

We must protect the public funds we handle and so we may use the information you have provided on this form to prevent and detect fraud. We may also share this information, for the same purposes, with other organisations that handle public funds, and with this in mind, a sample of applications will be chosen at random for full investigation.

Data Protection

The data you provide to Lammas School will be used to assess and facilitate your entitlement to help from the 16-19 Bursary Fund. Lammas School, in fulfilling its data protection obligations will treat all personal data, held manually and on a computerised database with due care, and will only disclose data in accordance with the Data Protection Act 1998

SECTION A: PERSONAL DETAILS

Surname/Family Name: _____

First Name(s): _____

Date of Birth: _____

Present Home Address (If your address changes please notify us):

Telephone Number: _____

E-mail Address: _____

SECTION B: COURSE DETAILS

Name of School:

Course Name and Description:

Which year will you be in?

SECTION C: LEARNER'S CIRCUMSTANCES

Who do you live with? Please tick all that apply:

- ☐ Mother ☐ Father ☐ Parent's Spouse/Partner ☐ Grandparent(s) ☐ Foster Parents
- ☐ On My Own ☐ My Spouse/Partner ☐ In Care/Looked After ☐ Other, Please Explain:

Have you always lived in the UK? ☐ Yes ☐ No

SECTION D: LEARNER INCOME

Part Time £_____weekly
Job:

Benefits: £_____weekly

Other: £_____weekly

SECTION E: SUPPORT REQUIRED

I am applying for the 16-19 Bursary because I need help with the following:

- ☐ Books/Equipment ☐ Travel ☐ Examination/Registration Fees
- ☐ Field Trips ☐ Other_____

Please full provide details of the support required and likely costs below:

SECTION F: PLEASE TICK BELOW ONE OR ALL THAT APPLY -EVIDENCE MUST BE SUPPLIED

<input type="checkbox"/> A – I am, or my family are, in receipt of Free School Meals	We will check your details with the School Benefits section
<input type="checkbox"/> B – I am, or my family are, in receipt of Asylum Seeker Funding from the Home Office	Please provide proof e.g. Home Office Letter
<input type="checkbox"/> C – I am, or my family are, in receipt of Income Support/Universal Credit	Please provide proof e.g. current benefits letter/books or bank statement
<input type="checkbox"/> D – I am a looked after child	Please provide a letter from your social worker
<input type="checkbox"/> E – Family's gross taxable income is less than £20,000 a year	Please provide a copy of the Tax Credit Award notice and/or bank statements
<input type="checkbox"/> F – I am a care leaver	Please provide a letter from your social worker
<input type="checkbox"/> G – I am disabled and in receipt of Employment Support Allowance and Disability Living Allowance or Personal Independence Payment	Please provide proof e.g. benefits books or bank statement
<input type="checkbox"/> H – I am a parent of a child	Please provide proof e.g. birth certificate or family allowance letter for the child

SECTION G: HOUSEHOLD INCOME

Please complete this section if you have ticked box E above and do not have an up to date Tax Credit Award notice

	Parent 1	Parent 2	Evidence
Gross Taxable Annual Salary/ Wages	£	£	P60 or Payslip
Self-Employment/Property Income	£	£	Self-Assessment tax Calculation or Certified Accounts
Private/Occupational Pension	£	£	Pension Statement/Pension P60 /Bank Statement
State Pension	£	£	Pension Statement/Bank Statement/Benefit Book
Share Dividends	£	£	(Evidence only required if over £250.00 for the year) Tax Vouchers
Bank or Building Society Interest	£	£	(Evidence only required if over £250.00 for the year) Bank/Building Society Statement
Benefits (Please specify) _____	£	£	Bank Statement/Benefit Book

16-19 Bursary Fund Application Form – 2022/23



THE LAMMAS
SCHOOL

Other Income/Benefit Payments Received (Please Specify Here)	£	£	Bank Statement/Benefit Book/Benefits Letter

SECTION H: DECLARATION BY PARENT OR GUARDIAN

It is important that you read the following statement carefully. We will not consider this application unless it is signed and dated by the family members whose income details have been declared above in Section G.

- ☐ The information I have given on this form is accurate.
- ☐ I will inform you immediately of any change in my personal circumstances as they occur.
- ☐ I understand that if I provide false or incomplete information, I will have to repay any money given to the applicant to help with their study.

Signed : _____ Date: _____

Signed : _____ Date: _____

SECTION I: DECLARATION BY LEARNER

It is important that you read the following statement carefully. We will not consider this application unless it is signed and dated by you.

- ☐ The information I have given on this form is accurate.
- ☐ I will inform you immediately of any change in either my own or my family's personal circumstances as they occur.
- ☐ I understand that if I provide false or incomplete information I will have to repay any money given to me to help me study

Signed : _____ Date: _____